



Application to Defer Course Commencement Form

Section A: Student Details	
Name:	Student ID:
Current Address:	
Contact Number:	Email:
Course Name:	
Course Start Date:	Course End Date:
Section B: Reasons for / Details of Request	
Requested Course(s) Start Date:	
Student Signature:	Date:

Office Use Only	
Section C: Supporting Evidence	
Document Provided:	
Medical Certificate	
Airline Ticket	
Letter from Student	
Other Documentation:	
Received By:	Date:

Section D: Outcome of Deferment Request	
Approved	Not Approved
Comments:	
CEO Signature:	Date: